

PLUM CREEK WATER RECLAMATION AUTHORITY
4255 N. US Hwy 85, Castle Rock, CO 80108
REGULAR MEETING MINUTES
Held in person and GoToMeeting
January 28, 2026

CALL TO ORDER:

7:30 a.m.

ATTENDEES:

Mark Marlowe, Joshua Shackelford, Nathan Travis, Board Members; Mark Henderson, Evan Person, Alternate Board Members; Wes Martin, Authority Manager; Kirby Clark, Assistant Authority Manager; Lissa Oelkers, Director of Administrative Services; Heidi Lazzaro, Administrative Assistant; Darryl Farrington, Semple, Farrington, Everall & Case, PC; Cassie Vetter, Castle Pines Metropolitan District Board Member

ANNOUNCEMENT OF QUORUM:

Quorum present.

APPROVAL OF AGENDA:

Dir. Shackelford moved to approve the agenda as presented. Dir. Travis seconded the motion. The agenda was unanimously approved.

PUBLIC COMMENT:

No Comments.

ACTION ITEMS:

MINUTES OF NOVEMBER 19, 2025 REGULAR BOARD MEETING:

Dir. Shackelford moved to approve the minutes of the November 19, 2025 regular board meeting. Dir. Travis seconded the motion. The motion passed unanimously.

RATIFICATION OF PAYABLES FOR THE PERIOD ENDING NOVEMBER 30, 2025 & JANUARY 2, 2026:

Mr. Martin noted the following expenses: \$9,413.56 to Contract Furnishings for the refurbished Assistant Director of Administrative Services office, \$24,250.00 to Municipal Treatment Equipment for the new Keco Alum Feed Pumps and Touchscreen Controller, \$21,060.00 to Tecta America for building 9 roof repairs, \$10,250.00 to TFI Inline Design for a replacement Lab Fume Hood, and \$10,000 to Burns & McDonnell for Biofilter Pipe Support Design. Mr. Martin requested ratification of the November 2025 and January 2025 payables totaling \$841,724.01, and Biofilter Project Expenditures totaling \$10,000.00, for a total payables amount of \$851,724.01. Dir. Shackelford moved to ratify the payables for the period ending November 30, 2025 and January 2, 2026. Dir. Travis seconded the motion. The motion passed unanimously.

PAYABLES FOR THE PERIOD ENDING DECEMBER 31, 2025 & JANUARY 31, 2026:

Mr. Martin highlighted the following expenses: \$22,187.40 to Browns Hill for the replacement of 2 Flume MultiRangers, \$103,176.87 to Horizon Mechanical for the completion of work on Building 8 and other repairs, \$97,290.32 to Moltz for the Headworks Bypass Pipe, Sloppy Cake Pump Demo, and installation of a new DiskFlo Pump, \$4,800.00 to CPS HR Consulting for Online Manager Training, and \$18,000.00 to Butler Snow for the Reservoir Rehabilitation Project Loan Document. Mr. Martin requested approval for the December 2025 and January 2026 PCWRA payables totaling \$738,583.21, and Reservoir Rehabilitation Project Expenditures totaling \$18,000, for a total payables amount of \$756,583.21. Dir. Shackelford moved to approve the payables as described by Mr. Martin. Dir. Travis seconded the motion. The payables were unanimously approved.

DESIGNATE OFFICIAL 2026 BOARD OFFICERS:

Dir. Marlowe reminded the board that positions are usually rotated each year. Therefore, Dir. Shackelford will be President; Dir. Travis will be Vice President, and Dir. Marlowe will be Secretary/Treasurer. Dir. Marlowe moved to approve the assigned officer roles for 2026. Dir. Travis seconded the motion. The motion passed.

RESOLUTION 2026-1: DESIGNATING THE MEETING DATES, TIMES AND PUBLIC POSTING FOR NOTICE FOR 2026:

Mr. Martin explained the recurring dates and times for PCWRA Board meetings, and no conflicts were presented. Dir. Travis moved to approve Resolution 2026-1: Designating the Meeting Dates, Times and Public Posting for Notice of 2026. Dir. Marlowe seconded the motion. The motion was unanimously carried.

SEDALIA WASTEWATER PROJECT/SEWER LINE EASEMENT APPROVAL:

Mr. Martin presented the draft easement agreements for approval. Mr. Farrington discussed his concerns with some of the language in the document. The board referenced the documents and reviewed Mr. Farrington’s recommendations during the meeting. Dir. Travis made a motion to approve the Castle Rock Sedalia Lift Station Project Easements, subject to approval by legal counsel as discussed. Dir. Shackelford seconded the motion. The motion passed unanimously.

OTHER ACTION ITEMS:

None.

DISCUSSION ITEMS:

REUSE RESERVOIR REHABILITATION PROJECT UPDATE:

Mr. Martin explained that the project is underway. The pipe that was originally selected for this project was not available so a suitable replacement was found. He mentioned that a new construction sequence had to be devised due to the late start. GSE is working with PCWRA to accommodate using the reservoir during the April – October reuse season by completing work until April, then covering the excavation with a patch liner for the season. The pump station work and line tie-in would continue, and then in October, the reservoir would be drained, and construction would resume with completion expected in February - March 2027.

Dir. Shackelford inquired about the funding progress for the second half of the project. Mr. Martin confirmed that PCWRA is working with Colorado Water Resources and Power Development Authority (CWRPDA) to secure an additional direct loan of \$3.5 million.

SEDALIA WASTEWATER PROJECT UPDATE:

Alt. Henderson reported that final design drawings are close to being completed and they are working with potential developers. Chatfield Watershed Authority denied the pump station submittal, which Alt. Henderson is addressing. Construction is planned for early April 2026 with an estimated February 2027 completion.

INDUSTRIAL PRETREATMENT UPDATE:

Mr. Martin informed the board that PCWRA continues to work with one of the businesses to maintain compliance after their contractor didn’t follow the approved plans.

HIGHWAY 85 EXPANSION:

Discussion about the Highway 85 Expansion began with Mr. Martin explaining details of the Wet Utility meeting he attended. Discussion ensued regarding coordination with Colorado Department of Transportation (CDOT) on the project and replacement of the pipes that extend under the highway from each of the members. Mr. Farrington suggested that a personal contact within CDOT might be an effective way to coordinate a collaborative effort of utility infrastructure replacement. Each member will consult with their teams to get more information on the best action for moving forward and the Highway 85 Expansion discussion will continue at the next meeting. Dir. Shackelford requested that this subject be a standing agenda item.

MANAGEMENT REPORT:

Plant Updates

PCWRA maintenance technicians were trained by Advanced Mechanical to rebuild influent pumps. Staff will complete the rest.

The Biofilter expansion project continues as there have been delays with equipment.

Two new Keco alum feed pumps for the centrifuges have been installed and are working. PCWRA anticipates annual savings on replacement pump tubing and polymer usage.

Moltz completed the 24" conveyance pipe project in the old headworks building.

A new cost-saving government contract with Cintas is being considered for uniforms and mats.

Browns Hill completed the annual flow meter calibrations and replaced controllers at the CP Combined Flume and the Lagae Flume.

The reservoir pump down was completed, compliance was maintained, and whole effluent toxicity (WET) testing was passed.

CDPHE Update

The Colorado Wastewater Utility Council (CWWUC) submitted comments on three draft permits from the Colorado Department of Public Health & Environment (CDPHE), which has been problematic due to the permit writer's unwillingness to meet with permittees, resulting in mistakes and assumptions. PCWRA is hoping to get the support of other Wastewater Utilities with our upcoming permit renewal.

The Air Quality Control Division Regulation 26/30 Hearing could potentially require wastewater facilities to monitor and eventually treat for hydrogen sulfide. The cost of this decision could be significant.

Draft Senate Bill 26-0155.01 is being closely followed, as its interpretation could impact the land application of biosolids.

OTHER DISCUSSION ITEMS:

None

ADJOURNMENT

There being no further business to come before the board, Dir. Shackelford declared the meeting adjourned at 8:52 a.m.



Joshua Shackelford, President