

PLUM CREEK WATER RECLAMATION AUTHORITY
4255 N. US Hwy 85, Castle Rock, CO 80108
REGULAR MEETING MINUTES
Held in person and GoToMeeting
March 26, 2025

CALL TO ORDER:

7:30 a.m.

ATTENDEES:

Mark Marlowe, Joshua Shackelford and Nathan Travis, Board Members; Evan Person, Alternate Board Member; Wes Martin, Authority Manager; Kirby Clark, Assistant Authority Manager; Lissa Oelkers; Director of Administrative Services; Alyse Billick, Administrative Assistant; Darryl Farrington, Semple, Farrington, Everall & Case, PC; Roy Gallea, Castle Rock Water

ANNOUNCEMENT OF QUORUM:

Quorum present.

APPROVAL OF AGENDA:

Dir. Shackelford moved to approve the agenda as presented. Dir. Travis seconded the motion. The agenda was unanimously approved.

PUBLIC COMMENT:

Attendees: None.

ACTION ITEMS:

MINUTES OF FEBRUARY 20, 2025 REGULAR BOARD MEETING:

Dir. Travis moved to approve the minutes of the February 20, 2025 regular board meeting. Dir. Shackelford seconded the motion. The motion passed.

PAYABLES FOR THE PERIOD ENDING FEBRUARY 28, 2025:

Mr. Martin noted that there weren't any out of the ordinary expenses to highlight and requested approval for the February 2025 payables totaling \$365,858.11. Dir. Shackelford moved to approve the payables as described by Mr. Martin. Dir. Travis seconded the motion. The payables were unanimously approved.

OTHER ACTION ITEMS:

None.

As a side note, Mr. Martin informed the board that a request was made by a bidder to increase the temporary construction easement to an additional twenty-five feet for the new sewer line on the west side of highway 85. Mr. Martin stated he wanted to let the board know about the request and that his recommendation was not to approve it due to the proximity to PCWRA's fence and property. The board agreed with Mr. Martin's decision.

DISCUSSION ITEMS:

INDUSTRIAL PRETREATMENT UPDATE:

Staff continue to work with businesses for compliance with PCWRA's Rules and Regulations, however, there have been issues with one business which may require intervention by Castle Rock Water. Mr. Martin stated that Aurora Water and Highlands Ranch Water and Sanitation, formerly Centennial, are interested in copying PCWRA's pretreatment program. Additionally, Boulder and Denver Metro have similar programs to PCWRA.

REUSE RESERVOIR:

PCWRA was granted approval for the state revolving fund (SRF) loan for \$7 million dollars. GEI Consultants, who was awarded the project management bid, is working with the State to compile the loan packet which will be presented at a future board meeting.

PCWRA 100 ACRE PROPERTY:

The state of Colorado has no record of the water rights for the property, therefore, staff had to research Douglas County's records. Mr. Martin presented a previous slide shared with the board representing PCWRA's water rights, which appear to be the only documented rights on the property. The property also includes a capped well that is owned by Castle Pines Metro District.

SEDALIA WASTEWATER PROJECT:

The Sedalia lift station project, which is moving quickly, has changed its schedule from weekly to biweekly project check-in meetings.

MANAGEMENT REPORT:

Plant Updates

PCWRA is fully staffed with twenty-two employees.

The Castle Pines Combined flume experienced high levels of total suspended solids (TSS) and chemical oxygen demand (COD) eight weeks ago but they had returned to almost normal. However, elevated numbers have returned, including phosphorus, with the most current sample results continuing to rise.

Jim Fitzmorris, Business Development Manager for JR Engineering, contacted Mr. Martin to inquire about how to become a member or a special connector of PCWRA. Mr. Martin informed him of the establishing agreement conditions and that he needed to contact one of the three Authority members.

PCWRA hosted an RMWEA/RMWQAA Ethics Training course provided by the Lab Practices Committee, with several other utilities in attendance.

An all-staff Communication and Conflict training provided by ioPSYte, was held in February and was well received by employees with full participation. Dir. Marlowe requested the contact information for ioPSYte be sent to him.

The treatment process experienced a high influent nitrate event from the Town of Castle Rock, similar to the previous Bioxide incident. As a result, the on-call operator had to come into the facility and make some process adjustments. Bioxide events pose a serious threat to the plant and can completely shut down the treatment process. Dir. Marlowe informed the board that they are having some odor issues and are trying to resolve it by using Bioxide. However, they have contracted with Carollo Engineering to conduct a full study on other options to rectify the problem.

The annual audit is almost complete. The auditors are planning on presenting to the board at the April 23rd board meeting.

IoPSYte will also be providing a 13-session management training course for all managers beginning on March 27th and ending on July 23rd.

The costs of the new bio-filter project are more than budgeted and are now estimated to cost \$2.4 million. The remaining \$1.6 million from the 3.0 project will be used to help fund the project and staff hope to absorb the remaining balance within the current budget rather than reappropriating funds.

CDPHE Update

Several utilities, including PCWRA, are supporting proposed legislation championed by Sen. Kirkmeyer to present to the Joint Budget Committee to get the Division back on track with permitting.

Nathan Moore, Clean Water Program Manager, is retiring on August 25th and his replacement is currently unknown. The Division will also be losing two additional staff.

DISCHARGE PERMIT:

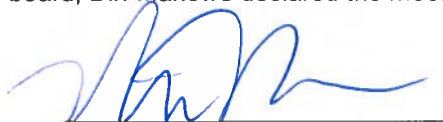
Mr. Martin attended a Rural Water meeting on March 8th where the discussion included a general permit template the Division is using with boiler plate limits. The proposed limits are impossible to meet and will cost millions of dollars for small rural facilities. He also mentioned other facilities who were told by the Division that they need to use the general permit and abandon their individual permit or be considered out of compliance. Discussion ensued regarding efforts by Sen. Kirkmeyer, the need for additional political support, and Parker Water and Sanitation's Cease and Desist order. Regarding Parker W & S, the discussion included the differences between their situation and PCWRA's current permit and the expansion requirements.

OTHER DISCUSSION ITEMS:

None.

ADJOURNMENT

There being no further business to come before the board, Dir. Marlowe declared the meeting adjourned at 8:20 a.m.



Mark Marlowe, President