PLUM CREEK WATER RECLAMATION AUTHORITY
4255 N. US Hwy 85, Castle Rock, CO 80108
REGULAR MEETING MINUTES
SEPTEMBER 23, 2026

CALL TO ORDER:

7:31 a.m.

ATTENDEES:

Mark Marlowe, Joshua Shackelford, Board Members; Evan Person, Rene Santin, Alternate Board Members; Wes Martin, Authority Manager; Kirby Clark, Assistant Authority Manager; Lissa Oelkers, Director of Administrative Services; Lisa Coney, Assistant Director of Administrative Services; Alyse Billick, Administrative Assistant; Darryl Farrington, Semple, Farrington, Everall & Case, PC; Cassie Vetter, Castle Pines Metropolitan District Board Member

ANNOUNCEMENT OF QUORUM:

Quorum present.

APPROVAL OF AGENDA:

Dir. Marlowe moved to approve the agenda as presented. Alt. Santin seconded the motion. The agenda was unanimously approved.

PUBLIC COMMENT:

None

EXECUTIVE SESSION:

Dir. Marlowe moved to enter into an Executive Session to discuss legal questions with, and obtain legal advice from, PCWRA's attorney concerning the UIT reuse reservoir project's boring claim, as authorized by CRS 24-6-402(4)(b). Alt. Santin seconded the motion. The motion was unanimously carried. The Executive Session began at 7:32 a.m. Attendees included Dir. Shackelford, Dir. Marlowe, Alt. Person, Alt. Santin, Ms. Vetter, Mr. Martin, Mr. Clark, Ms. Oelkers, Ms. Coney, Ms. Billick, and Mr. Farrington.

Executive Session concluded at 8:04 a.m.

ACTION ITEMS:

MINUTES OF AUGUST 26, 2026 REGULAR BOARD MEETING:

Dir. Marlowe moved to approve the minutes of the August 26, 2026 regular board meeting. Alt. Santin seconded the motion. The motion passed unanimously.

PAYABLES FOR THE PERIOD ENDING AUGUST 31, 2026:

Mr. Martin highlighted the payment to Alfa Laval Separation in the amount of $119,532.18 for the rebuilding of the centrifuge bowl and requested approval for the PCWRA August payables totaling $959,433.47. Dir. Marlowe moved to approve the payables as noted by Mr. Martin. Alt. Santin seconded the motion. The payables were unanimously approved.

RESOLUTION 2026-3 ESTABLISHING A BANKING RELATIONSHIP WITH WESTERN ALLIANCE BANK:

There have been several issues with the switch from FirstBank to PNC Bank; therefore, staff have been researching other banks and recommend the transition to Western Alliance Bank. There are many benefits to switching to Western Alliance Bank, including more competitive interest rates, ease of use, and safeguards to protect PCWRA financials. Dir. Marlowe moved to approve Resolution 2026-3 to establish a banking relationship with Western Alliance Bank. After some clarifying questions from the board were satisfied, a roll call vote produced a unanimous yea vote and the resolution was passed.

REUSE RESERVOIR CHANGE ORDER #4:

Following the board's recommendation at a previous meeting, Mr. Martin asked for revision of certain line items, resulting in a cost reduction of $10,957.00. The final change order amount of $34,754.00 includes electrical and foundation changes. Dir. Marlowe moved to approve change order #4. Alt. Santin seconded the motion. The change order was unanimously approved.

REUSE RESERVOIR CHANGE ORDER #6:

Dir. Shackelford suggested that, per discussion in the executive session, this action item should be tabled until the next board meeting. He requested Mr. Martin get clarification from the engineer and for Mr. Farrington to review and report back on items discussed during the executive session. Dir. Marlowe moved to table the reuse reservoir change order #6 action item. Alt. Santin seconded the motion. The motion was unanimously approved.

OTHER ACTION ITEMS:

None.

DISCUSSION ITEMS:

DRAFT 2027 BUDGET:

Mr. Martin discussed the 2027 draft budget, which included increases in personnel and insurance costs, resulting in an overall increase of 4.8%. Additionally, he pointed out that the increase of $100,000 to the capital replacement budget was included per the Reserve and Rate Stabilization Policy. This increase should have occurred in the 2026 budget but to mitigate rate increases it was deferred until the 2027 budget. Dir. Marlowe inquired about the large swings in the Castleton and Silver Height's flows. Mr. Martin stated that, without a flume to properly measure their flows and having to depend on the winter month usage, the flows tend to fluctuate greatly. He also expressed he would like to approve the budget at the October board meeting.

REUSE RESERVOIR REHAB PROJECT UPDATE:

The reservoir is being pumped down in order to install the liner. Mr. Martin informed the board that the contractors accidentally started a fire in Haskins Gulch, causing a large response from multiple fire departments, who were successful in putting out the fire without any significant damage. Due to some of the issues with the contractors, GEI has had more of a presence for oversight on the project.

SEDALIA WASTEWATER PROJECT UPDATE:

Dir. Marlowe informed the board that the conservation easement was resolved and there is nothing currently standing in the way of construction. Douglas County has funded the design of the gravity sewer to pick up CORE and others. Mr. Martin inquired about the industrial pretreatment requirements. Dir. Marlowe stated that they would impose the PCWRA Rules and Regulations and that they will be held to the same codes as Castle Rock for sewer. He suggested that PCWRA meet with Douglas County regarding grease interceptors early next year.

INDUSTRIAL PRETREATMENT UPDATE:

One of the businesses in question at a previous meeting is now in compliance; however, staff are currently working with a new business in the Metro District that was not aware of PCWRA's Rules and Regulations. Staff is also watching for any regulations regarding PFAS from the Environmental Protection Agency (EPA) that could affect PCWRA's standards. Further discussion ensued regarding a restaurant in Castle Rock that is not being responsive to requirements. Dir. Marlowe will ask his staff to look into some of the issues.

HIGHWAY 85 EXPANSION:

There are no current updates, but a meeting has been scheduled for next year.

MANAGEMENT REPORT:

Plant Updates

There have been continuous oil-leak issues with one of the influent pumps even after repairs were attempted; therefore, it has been returned to the factory.

Several of the roofs around the facility are being repaired, including a complete replacement of the building two roof.

There is a compliance inspection scheduled today and tomorrow with the Colorado Department of Public Health and Environment (CDPHE), which is required every four years.

Staff has stopped refilling the reservoir due to usage and weather, which will help with the installation of the liner and underdrain system.

Chemical deliveries intended for Plum Creek Water Purification Facility have arrived at PCWRA from ChemTech. Staff have reached out to the chemical company, as well as their dispatcher, however it continues to be an issue.

There was a power outage in Castle Pines on the 13th, which resulted in a loss of SCADA, causing an uncontrolled amount of water to be discharged to PCWRA, however it didn't seem to affect the plant.

A contractor requested to discharge bioxide into the sewer in the Town of Castle Rock and after collaboration with staff, it was diluted and sent into the sewer system, with no impacts to the process.

The plant is experiencing a growth of bryozoans, which can lead to fouling in the non-potable water system, causing an increase in chemical usage and backwashing of the filters.

One of the Aerzen blower cores for the ATAD system is being sent for a rebuild.

The CEBT benefits program is providing more choices for health benefits, which is being reviewed by staff for next year. The increase in cost is expected to be 16%.

As discussed previously during the budget, workers' compensation is expected to increase 10% and Property & Liability insurance is budgeted to increase by 20%.

CDPHE Update

The CDPHE is requesting a large permit free increase; however, the Colorado Wastewater Utility Council and other stakeholders are responding to this request. The CDPHE has not mapped out where the funds will be distributed.

The CDPHE has not released PCWRA's draft permit for comment, but there was feedback regarding the flows and how lift stations are rated. It is unclear if they will reach out to PCWRA or the members for the lift station ratings. Discussion ensued about the issues and what might be holding up the final permit.

OTHER DISCUSSION ITEMS:

None.

ADJOURNMENT

There being no further business to come before the board, Dir. Shackelford declared the meeting adjourned at 8:50 a.m.

Joshua Shackelford, President

PLUM CREEK WATER RECLAMATION AUTHORITY

ATTORNEY'S STATEMENT RE:
MINUTES OF THE EXECUTIVE SESSION
OF THE BOARD OF DIRECTORS

September 23, 2026

I, Darryl L. Farrington, herewith make the following signed statement in accordance with Section 24-6-402(2)(d.5)(II)(B), C.R.S.:

1. I am an attorney serving as general counsel to the local public body of the Plum Creek Water Reclamation Authority (PCWRA), Douglas County, Colorado.

2. The Board of Directors of PCWRA met with me in executive session during the regular PCWRA board meeting on Wednesday, September 23, 2026, at the offices of PCWRA pursuant to Section 24-6-402(4)(b), (conference with attorney for local public body to receive advice on specific legal questions). I attended by video meeting platform.

3. The purpose of my being present in the executive session was to participate in discussions and give legal advice concerning issues relating to the UIT differing site conditions claim and resulting request for a change order for the boring work that is part of PCWRA's reuse reservoir project. The executive session lasted from approximately 7:32 a.m. to 8:04 a.m.

4. The above-referenced executive session was not recorded based upon my opinion that the entire discussion that took place constituted privileged attorney-client communication.

Darryl L. Farrington
Attorney for PCWRA