PLUM CREEK WATER RECLAMATION AUTHORITY
4255 N. US Hwy 85, Castle Rock, CO 80108
REGULAR MEETING MINUTES
August 26, 2026

CALL TO ORDER:

7:30 a.m.

ATTENDEES:

Mark Marlowe, Joshua Shackelford, Nathan Travis, Board Members; Evan Person, Rene Santin, Alternate Board Members; Wes Martin, Authority Manager; Kirby Clark, Assistant Authority Manager; Lissa Oelkers, Director of Administrative Services; Heidi Lazzaro, Administrative Assistant; Darryl Farrington, Semple, Farrington, Everall & Case, PC; Cassie Vetter, Castle Pines Metropolitan District Board Member; Margaret Provencher, Ben Horwith, Ryan Marsters, Don Ackerman, Alex Warren, GEI Consultants; Joseph Henry, GSE Construction; Igor Gartenflyus, Mike True, Underground Infrastructure Technologies (UIT); Ty Grasmick, Grasmick Electric Corp.

ANNOUNCEMENT OF QUORUM:

Quorum present.

APPROVAL OF AGENDA:

Dir. Travis moved to approve the agenda as presented. Dir. Marlowe seconded the motion. The agenda was unanimously approved.

PUBLIC COMMENT:

None

DISCUSSION ITEMS:

REUSE RESERVOIR REHABILITATION PROJECT UPDATE :

Mr. Martin explained that change order number four is both an electrical change and the addition of a footing on the slab in the pump station. Discussion about the electrical increase ensued, with Mr. Ackerman from GEI explaining that the electrical subcontractor did not base the bid on the electrical one-line diagram and bid the project for 5 conductors versus the necessary 15 conductors. GSE will cover half of the change order due to their subcontractor not calling out the issue when it was noticed, but feels the engineer bore some responsibility. The difference is in quantities as well as administrative and markup costs. Mr. Henry explained the additional footer costs, including excavation, adding insulation, a thickened edge of the slab, and project management.

The board suggested Mr. Martin and Mr. Henry discuss some of the administrative costs that can possibly be adjusted to make the change order reasonable.

At 7:51, Mr. Ackerman, Mr. Grasmick, Mr. True and Ms. Warren left the meeting.

Regarding the Boring Claim sent from UIT to GSE, Mr. Martin requested that Mr. Gartenflyus summarize the claim. Mr. Gartenflyus explained the different ground conditions discovered while boring. He claims hand tunneling was necessary to keep the integrity of the grade due to the multiple split-face ground conditions that changed throughout the project and created challenges with the equipment's guidance system. Mr. Martin asked if the issue could have been related to inexperienced operators, since the manufacturer and engineer both stated that the boring method was designed to handle the conditions the borers were experiencing. Mr. Gartenflyus said that the operators were experienced, and the problem was not related to human error. He did not agree with the engineer and manufacturer's position. Discussion ensued regarding the geotechnical information provided, and clarification was given on why the change order to tunnel was originally requested. When Mr. Martin inquired whether the costs could be mitigated, Mr. Gartenflyus stated the costs were final. However, Mr. Marsters commented that the pipe skidding could be considered for revision, since it didn't accurately represent the completed work. GSE has not yet submitted an official change order to PCWRA for this claim.

At 8:14 a.m., Mr. Henry and Mr. Gartenflyus excused themselves from the meeting.

EXECUTIVE SESSION:

Dir. Travis moved to enter into an Executive Session to discuss legal questions with, and obtain legal advice from, PCWRA's attorney, Mr. Farrington, concerning UIT reuse reservoir project's boring claim, as authorized by CRS 24-6-402(4)(b). Dir. Marlowe seconded the motion. The motion was unanimously carried. The Executive Session began at 8:15 a.m. Attendees included Dir. Shackelford, Dir. Travis, Dir. Marlowe, Alt. Person, Alt. Santin, Mr. Martin, Mr. Clark, Ms. Oelkers, Ms. Lazzaro, Mr. Farrington, Ms. Vetter, Ms. Provencher, Mr. Horwith, and Mr. Marsters.

Prior to ending the executive session, Ms. Provencher, Mr. Horwith, and Mr. Marsters were excused from the meeting.

Executive Session concluded at 8:56 a.m.

ACTION ITEMS:

MINUTES OF JULY 22, 2026 REGULAR BOARD MEETING:

Dir. Marlowe moved to approve the minutes of the July 22, 2026 regular board meeting. Dir. Travis seconded the motion. The motion passed unanimously.

PAYABLES FOR THE PERIOD ENDING JULY 31, 2026:

Mr. Martin highlighted the payment to MISCOwater in the amount of $14,943.52 for the AZ Gearbox Mixer on the Ditch, and $22,921.10 to Moltz Construction for locating the Red Hawk reuse line. Mr. Martin requested approval for the PCWRA July payables totaling $1,159,548.66. Dir. Marlowe moved to approve the payables as noted by Mr. Martin. Dir. Travis seconded the motion. The payables were unanimously approved.

OTHER ACTION ITEMS:

None.

DISCUSSION ITEMS:

SEDALIA WASTEWATER PROJECT UPDATE:

Dir. Marlowe informed the board that the lift station is moving along despite the current challenge of a Douglas Land Conservancy conservation easement for the pipeline, which affects the conservation easement in relation to the property owner. He shared that Douglas County is funding the design of the primary gravity sewer through Sedalia.

Mr. Martin inquired about the Sedalia biochar facility and whether they intended to discharge to the sewer line. Dir. Marlowe believed that would be the case but stated that Douglas County should submit information to PCWRA's Industrial Pretreatment department for clarification if that moves forward.

INDUSTRIAL PRETREATMENT UPDATE:

Two businesses are making progress to gain compliance with PCWRA's rules and regulations.

HIGHWAY 85 EXPANSION:

Mr. Martin shared that CDOT was successful in locating reuse lines and the potable water line. Drawings and maps will be sent to the Castle Pines Metro District and PCWRA.

MANAGEMENT REPORT:

Plant Updates

The maintenance manager role has been filled, and PCWRA is now fully staffed.

The centrifuge rebuild is complete, installed, and back in service.

PCWRA phone, security and fire systems had some electrical issues after the recent storm events and the influent flow meters were maxed out for all three members.

The differences in flow measurements to Pond 16 between PCWRA and Semocor have been corrected.

PCWRA will experience a 27th pay period in 2026, for which the check date would fall in 2027. It was decided that staff will be paid for this pay period in 2026, and it will be absorbed into the 2026 budget.

CDPHE and Legislative Updates

The requested proprietary chemical information from PCWRA vendors was received by the permit writers at the CDPHE. It is possible that PCWRA will receive a draft permit in September.

CDPHE's Clean Water Permits Division has been fully staffed since December 2025, and they now believe they have developed a well-trained team to start getting permits out.

The CDPHE has been working to consolidate its anti-degradation guidance documents into a draft policy, which it released for public comment on August 19, 2026. This may help PCWRA if the permit is issued after that policy is implemented.

OTHER DISCUSSION ITEMS:

A draft budget for 2027 will be available for review at the next meeting. Currently, the draft budget is reflecting a 5-6% increase.

Mr. Martin is attempting to mitigate electrical costs by conducting a facility evaluation with CORE.

ADJOURNMENT

There being no further business to come before the board, Dir. Shackelford declared the meeting adjourned at 9:05 a.m.

Joshua Shackelford, President

PLUM CREEK WATER RECLAMATION AUTHORITY

ATTORNEY'S STATEMENT RE:
MINUTES OF THE EXECUTIVE SESSION
OF THE BOARD OF DIRECTORS

August 26, 2026

I, Darryl L. Farrington, herewith make the following signed statement in accordance with Section 24-6-402(2)(d.5)(II)(B), C.R.S.:

1. I am an attorney serving as general counsel to the local public body of the Plum Creek Water Reclamation Authority (PCWRA), Douglas County, Colorado.

2. The Board of Directors of PCWRA met with me in executive session during the regular PCWRA board meeting on Wednesday, August 26, 2026, at the offices of PCWRA pursuant to Section 24-6-402(4)(b), (conference with attorney for local public body to receive advice on specific legal questions). I attended by video meeting platform.

3. The purpose of my being present in the executive session was to participate in discussions and give legal advice concerning issues relating to the UIT differing site conditions claim and resulting request for a change order for the boring work that is part of PCWRA's reuse reservoir project. The executive session lasted from approximately 8:15 a.m. to 8:57 a.m.

4. The above-referenced executive session was not recorded based upon my opinion that the entire discussion that took place constituted privileged attorney-client communication.

Darryl L. Farrington
Attorney for PCWRA